

DOC-BOX RENTAL AGREEMENT

AS PART OF THE BUILDING PERMIT PROCESS, DINGMAN TOWNSHIP WILL PROVIDE THE PERMIT HOLDER WITH AN ON-SITE "DOC-BOX". THIS BOX IS MEANT TO PROTECT ALL ON-SITE DISPLAYED PERMITS AND SITE PLANS. THIS BOX MUST BE DISPLAYED IN AN ACCESSIBLE AREA AND MUST BE PROTECTED FROM DAMAGE. PLEASE FOLLOW THE DIRECTIONS LOCATED INSIDE OF THE DOC-BOX REGARDING THE ON-SITE INSTALLATION. THE PERMIT HOLDER IS PROVIDED WITH 1-KEY AND IS RESPONSIBLE TO RETURN THAT KEY PRIOR TO THE ISSUANCE OF THE CERTIFICATE OF OCCUPANCY. EACH DOC-BOX ISSUED IS ASSESSED A \$25.00 RENTAL FEE. IF THE DOC-BOX IS DAMAGED IN ANY WAY, THE REPLACEMENT COST IS \$50.00. IF THE PERMIT HOLDER CANNOT PRODUCE THE ISSUED KEY, THE REPLACEMENT COST IS \$10.00. DINGMAN TOWNSHIP IS ATTEMPTING TO RESOLVE THE ISSUE OF PROTECTING THE ON-SITE DOCUMENTS AND TO MAINTAIN THE INTEGRITY OF THE SITE DOCUMENTS NEEDED TO PERFORM ALL OF THE INSPECTIONS. IT IS STILL THE RESPONSIBILITY OF THE PERMIT HOLDER TO MAINTAIN ALL ON-SITE DOCUMENTS THROUGHOUT THE DURATION OF THE JOB.

The DocBox must be returned in clean condition or a \$25.00 cleaning fee will be assessed.

I HAVE READ AND UNDERSTOOD THE TERMS LISTED ABOVE

PERMIT HOLDER'S OR AGENT'S SIGNATURE

DATE

PRINT NAME

PHONE NUMBER

TOWNSHIP USE ONLY

DOC-BOX NUMBER: _____

BUILDING PERMIT NUMBER: _____

DATE ISSUED: _____

KEY ISSUED: YES NO