

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
NOVEMBER 6, 2017 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS POTENTIAL LITIGATION & PERSONELL MATTERS**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - October 3, 2017 Meeting & October 17, 2017 Meeting
3. OLD BUSINESS
 - a) Public Hearing - Zoning Ordinance Amendment - Screen Room Winterization
 - b) Firefighter/EMS Reimbursement Policy
 - c) Special Events Regulations
 - d) Other
4. NEW BUSINESS
 - a) GSCC Special Event Parking Request
 - b) Feasibility Study - Regional ALS/BLS Services
 - c) Log Tavern Road Bridge Closure: Nov 8th 9am-8pm
 - d) Other
5. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Winkler/Raider Subdivision
6. CORRESPONDENCE
 - a) Ken Thiele, PennDOT
 - b) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 53,279.10 General Fund
\$ 2,536.85 Park/Rec Fund
\$163,370.04 Liquid Fuels Fund
 - b) General Fund Balance: \$ 948,725.42
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Bill Mikulak, EMA Coordinator; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. There will be an Executive Session immediately following the Public Comment Period to discuss potential litigation and personnel matters.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the October 3, 2017 Minutes and the October 17, 2017 Minutes.
- ITEM NO. 3: OLD BUSINESS**
A) Zoning Amendment - Screen Room Winterization The Memorandum of Understanding outlining the Policy and responsibilities of the Township and Lake Adventure Community Association is still be worked on. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to continue this item to the next meeting (November 21).
- ITEM NO. 3(B): Firefighter/EMS Reimbursement Policy** This item is still being reviewed by the Board Members. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to table action to the next meeting (November 21).
- ITEM NO. 3(C): Special Events Regulations** The Board was in receipt of a Memo from the Planning Commission in response to the Board's request to look into whether the Township should consider requiring permits for special events held on/along public roads. After reviewing model ordinances, etc. the Commission recommends developing regulations and requiring permits for special events held on/along state and local roads; security/traffic control should be provided by an empowered entity. This item was tabled to allow for further review of the documents by the Board.
- ITEM NO. 3(D): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) GSCC Special Event Parking Request Representatives of God Shepherd Childcare Center were present to request permission to utilize the American Legion parking lot for overflow parking for an event they are planning on December 3, 2017 from 3-6 pm. The Board had no objections provided they have fire police there to control traffic; the Center was directed to make arrangements and report back at the next Board meeting.
- ITEM NO. 4(B): Feasibility Study - Regional ALS/BLS** The Board received correspondence from the Pike County Commissioners informing that have requested PaDCEd conduct a feasibility study for regional ALS/BLS services in the County. In order to participate, the Letter of Intent must be completed and returned. There will be no cost for the study. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to sign the Letter of Intent and participate in the study.
- ITEM NO. 4(C): Log Tavern Road Bridge Closure** The Board announced that the bridge on Log Tavern Road that is being replaced will be closed on November 8, 2017 from 9 am to 8 pm to allow for the culvert to be placed by a crane. The closure was originally scheduled for 7 am on November 7th (election day), but at the Board's request was delayed to minimize impacts.
- ITEM NO. 4(D): Other New Business** The Board received a Memo from the Parks & Recreation Commission for permission to purchase a popcorn machine (\$150-\$250) and a cotton candy machine (\$250). MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the purchases.

- ITEM NO. 5:
SUBDIVISIONS / LAND DEVELOPMENTS**
- A) Winkler/Raider Final Subdivision: The Board reviewed the proposed re-subdivision of two parcels on Lake Elizabeth Drive West off Log Tavern Road. .01 ac is being transferred from Winkler and joined to the Raider property; the remaining Winkler parcels are being combined onto one lot. Documents reviewed included maps, deeds, letters of adequacy from the Township Engineer and County Planning Commission, and a letter from the Planning Commission recommending approval. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Winkler/Raider Final Subdivision, Drawing No. S-17-1051 dated 10/16/17.
- ITEM NO. 6: CORRESPONDENCE**
- A) Ken Thiele, PennDOT
- The Board received a letter from PennDOT Pike County asking if the Township would be interested in contracting to provide winter services (plowing) to Sawkill Road. Based on the lane-miles, payment would be in the amount of \$10,560.90. Total length of Sawkill is 4.7 miles, of which 3.4 miles falls between Christian Hill Road and Bridge Road, which is already traversed by the Township's trucks. The Board decided to discuss the request with Jim Snyder.
- ITEM NO. 6(B):
Miscellaneous Correspondence**
- The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 7:
EMERGENCY SERVICES REPORTS**
- There were no reports at this time.
- ITEM NO. 8:
ROADMASTER REPORT**
- MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the October 9-22, 2017 and October 23-November 5, 2017 Roadmaster Reports as submitted.
- ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**
- Chris Wood had nothing noteworthy to report at this time.
- ITEM NO. 10:
TREASURER'S REPORT**
- MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the November 6, 2017 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 11: PUBLIC COMMENT**
- There were no comments from the public or press.
- ITEM NO. 12: EXECUTIVE SESSION**
- The Board recessed to Executive Session at this time.
- ITEM NO. 13: ADJOURNMENT**
- There being no further business upon reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the November 6th meeting,

Respectfully submitted,

Karen Kleist, Secretary/Treasurer