

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**FEBRUARY 20, 2018 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD  
TO DISCUSS A PERSONNEL MATTER, & POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - February 6, 2018 Regular Meeting
3. PUBLIC HEARING
  - a) SJL Realty Holdings LLC (Pike County Generator)
4. OLD BUSINESS
  - a) Delaware Plaza Traffic Signal Log Tavern Rd/Rt. 739
  - b) Proposed changes to Township Fee Schedule
  - c) Other
5. NEW BUSINESS
  - a) Pike County Conservation District Intent to apply for SRCP funds
  - b) 2018-19 COSTARS Salt Contract Participation authorization
  - c) Other
6. CORRESPONDENCE
  - a) Miscellaneous Correspondence
7. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Blauner Lot Improvement
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills: \$ 34,105.48 General Fund
  - b) General Fund Balance: \$ 642,824.85
12. PUBLIC COMMENT PERIOD
13. EXECUTIVE SESSION
14. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Jeff Christiansen, Milford Fire Dep.; Joe Hudak and Attorney Stieh on behalf of Delaware Plaza; and members of the public.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the February 6, 2018 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARINGS**  
**A) SJL Realty Holdings Conditional Use** The Board was in receipt of a request from SJL Realty Holdings for a thirty day time extension and to continue the hearing. The Planning Commission recommended approval. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the applicant's request for a 30-day time extension and to continue the Hearing to March 20, 2018.
- ITEM NO. 4: OLD BUSINESS**  
**A) Delaware Plaza Traffic Signal** Engineer for Delaware Plaza Joe Hudak presented the updated plans for the traffic signal to be located at the Rt. 739/Log Tavern Road interchange as required by PennDOT as part of the HOP permit for Delaware Plaza. The plans and supporting documentation have been reviewed and approved by Township Engineer Mike Weeks. The next step is for the Township to approve a Resolution authorizing the filing of a PennDOT application for the signal. Also reviewed was the final draft of the Developer's Agreement that was revised to reflect the revised plan sets and include providing Opticon devices for the fire department's vehicles currently not equipped with them. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the Resolution authorizing the filing of a PennDOT permit application for a traffic signal at the intersection of Rt. 739 and Log Tavern Road; to approve signing the Developer's Agreement outside a meeting when the copies executed by the developer are received; and to file the Signal application with PennDOT when the executed Developer's Agreement is received.
- ITEM NO. 4(B): Proposed Changes to Fee Schedule** Karen Kleist provided the Board with a markup of building permit fee increases being requested by Code Inspections Inc. The request came in just after the last meeting. Karen noted that these increases are included in the advertised copy of the proposed changes.
- ITEM NO. 4(C): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**  
**A) Pike County Conservation District Intent to apply for SRCP grant** The Board was in receipt of a Resolution from the Pike County Conservation District informing that they are applying for Scenic Rural Character Program grant funds to continue their Groundwater Monitoring Program, and requesting the Township's acknowledgement of same. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to send a letter of acknowledgement and support for the continuation of the Groundwater Monitoring Program.
- ITEM NO. 5(B): 2018-19 COSTARS Salt Contract** Roadmaster Jim Snyder has requested participation in the 2018-19 State salt contract in the amount of 650 tons. MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to authorize participation in the 2018-19 Costars Salt Contract for 650 tons of salt.
- ITEM NO. 5(C): Other New Business** There was no Other New Business at this time.
- ITEM NO. 6: CORRESPONDENCE**  
**A) Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and noted that Bernie Swardwood of the Pike County 911 Office thanked Jim Snyder and the Road Department for their assistance during the February 14th storm.

- ITEM NO. 7:  
SUBDIVISIONS / LOT IMPROVEMENTS**
- A) Blauner Lot Improvement: The Board reviewed the proposed lot improvement and documentation including deeds, letters of adequacy from the Township Engineer and County Planning Commission, and a recommendation for approval from the Planning Commission. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the Blauner Lot Improvement, combining lots 25 & 35 of Foxcroft Woods, to be known as Lot 25A.
- ITEM NO. 8:  
EMERGENCY SERVICES REPORTS**
- Jeff Christiansen of Milford Fire Dept. submitted their Report which included: Year-to-date dispatches - 90 EMS and 81 Fire. They have three members nearing completion of their EMT certification training.
- ITEM NO. 9:  
ROADMASTER REPORT**
- MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the January 29-February 11, 2018 Roadmaster Report as submitted and presented by Jim Snyder.
- ITEM NO. 10:  
SEWAGE / ZONING OFFICER REPORT**
- Chris Wood reported on the following: Dingman-Delaware School again had nitrate violation in January; he has sewage testing scheduled for a commercial project; Has been reviewing the census maps and training webinar scheduled for next week.
- ITEM NO. 11:  
TREASURER'S REPORT**
- MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the February 20, 2018 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 12: PUBLIC COMMENT**
- There were no comments from the public.
- ITEM NO. 13: EXECUTIVE SESSION**
- The Board recessed to Executive Session to discuss personnel issues at this time.
- ITEM NO. 14: ADJOURNMENT**
- There being no further business after reconvening the regular meeting, MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adjourn the February 20th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer