

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
APRIL 16, 2019 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - March 19, 2019 Regular Meeting
3. PUBLIC HEARING
 - a) Preserve at Milford Hills
4. OLD BUSINESS
 - a) PennDOT re: Tunnel Road
 - b) Resolution No. 2019-04 - Budget Amendment
 - c) Other
5. NEW BUSINESS
 - a) 2018 Audit Report
 - b) Other
6. CORRESPONDENCE
 - a) Country Estates at Mt. Haven POA
 - b) Kiely Service Co. - Sawkill Gas Main Replacement
 - c) PennDOT - Rt. 209 Bridge Rehabilitation project
 - d) Miscellaneous Correspondence
7. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Country Estates at Mt. Haven Restrictive Covenants
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 149,979.14 General Fund
\$ 358.20 Rec Fund
 - b) General Fund Balance: \$ 584,391.78
12. PUBLIC COMMENT PERIOD
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Eric Passaro, Milford Fire Dept; Jennifer Borino, PennDOT and Ed Jones, LR Kimball; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the March 19, 2019 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARINGS**
A) Preserve at Milford Hills This Item was tabled until later in the meeting after Solicitor Klemeyer arrived.
- Solicitor Klemeyer informed the Board that the latest draft of the Developers Agreement is acceptable. He relayed that the Developer stated that they cannot get a bond commitment without a signed Agreement. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to continue the Hearing to May 7, 2019 and to authorize the signing of the Developers Agreement outside a meeting.
- ITEM NO 4: OLD BUSINEES**
A) PennDOT re: Tunnel Road Jennifer Borino, PennDot District 4-0 Project Manager and Ed Jones of L.R. Kimball were present to discuss improvements planned for the tunnel on Tunnel Road during that phase of reconstruction on 184. They will be widening it to 16' wide and raising it to 14'6" high and will be adding a cul-de-sac on the far side where the road ends. Construction will be starting on 184 in 2020.
- ITEM NO. 4(B):**
Budget Amendment: Res. No. 2019-04 Karen Kleist confirmed that the proposed amendment satisfies both requirements in the MPC. 2019 Ending Balance Funds are being allocated to expense accounts to cover a replacement tractor for the park and for a new roof and misc. items at the Grange building. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adopt Resolution No. 2019-04, Budget Amendment.
- ITEM NO. 4(C):**
Other Old Business There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**
A) 2018 Audit Report The Board reviewed the FY2018 Audit prepared by Kirk Summa & Co. There were no findings or recommendations. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to accept the 2018 Audit Report.
- ITEM NO. 5(B):**
Other New Business There was no Other New Business at this time.
- ITEM NO. 6: CORRESPONDENCE**
A) Country Estates at Mt. Haven POA This Item was tabled until the arrival of Solicitor Klemeyer.
- The Board was in receipt of a letter from the POA informing that a Court Order was issued October 17, 2017 that Har Haven would remove the fencing obstructions in the travelway of Mt. Haven Drive and requesting the Township enforce it's guidelines regarding the same. Solicitor Klemeyer previously responded that the Township cannot enforce a Court Orders. Thomas Mincer and Ed Nikles have potential conflicts on this matter.
- ITEM NO. 6(B):**
Kiely Service Co. re: Sawkill Gas Main Replacement The Board received notification that UGI Utilities has made application to PaDEP to replace their gas main crossing the Sawkill at Wykoff Lane (main is suspended under bridge). The Board directed the Secretary to send a letter requesting UGI give advanced noticed of the construction schedule to the residents that utilize the bridge.

- ITEM NO. 6(C):
PennDOT - Rt. 209 Bridge Rehabilitation** The Board was in receipt of a letter from PaDOT Cultural Resources Specialist Kris Thompson asking if the Township would like to participate as a consulting party for the Rt. 209 bridge over the Sawkill Creek. Chairman Mincer said he is interested in participating on behalf of the Township. The Board agreed.
- ITEM NO. 6(D):
Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 7:
SUBDIVISIONS / LAND DEVELOPMENTS** A) Country Estates at Mt. Haven PDA – Declaration of Restrictive Covenants: This Item was tabled until the arrival of Solicitor Klemeyer. The Board received a Memo from the Planning Commission That they have no objection to the proposed covenants as written. Solicitor Klemeyer added that he reviewed the Covenants requested by the newly formed PDA and found nothing that would be objectionable to the Township. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the revised Restrictive Covenants for the Country Estates at Mount Haven. Chairman Mincer abstained due to previously stated conflict.
- ITEM NO. 8:
EMERGENCY SERVICES REPORTS** Eric Passaro of Milford Fire Dept. reported that there have been 68 Fire and 173 EMS calls year to date. They have three new members attending training.
- ITEM NO. 9:
ROADMASTER REPORT** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the March 25-April 7, 2019 Roadmaster Report as submitted.
- ITEM NO. 10:
SEWAGE / ZONING OFFICER REPORT** Chris Wood informed the Board that he would be out most of Thursday at a meeting with DEP Water division in Wilkes-Barre regarding the Har Haven water supply.
- ITEM NO. 11:
TREASURER'S ERPORT** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the April 16, 2019 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 12: PUBLIC COMMENT** There were no comments from the Public or Press.
- ITEM NO. 13: ADJOURNMENT** There being no further business, MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to adjourn the April 16th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer

RESOLUTION NO. 2019-05**Ratification of Motions at April 2019 Meetings**

WHEREAS, at the 2019 Organization Meeting of the Dingman Township Board of Supervisors, the regular meetings were set to be held on the first and third Tuesdays of each month;

WHEREAS the dates of the April meetings were set for the 2nd (first Tuesday) and the 16th (second Tuesday);

WHEREAS the legal notice placed in the Pike County Dispatch for the 2019 Board of Supervisors regular meeting dates mistakenly cited the April meetings as being held on the 3rd and 17th.

NOW, THEREFORE, BE IT RESOLVED that the Dingman Township Board of Supervisors do hereby ratify the following Motions passed and decisions made at the meetings held on April 2 and April 16, 2019:

April 2, 2019

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the March 5, 2019 Minutes as presented.

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adopt Ordinance No. 01-2019, amendment to the Subdivision & Land Development Ordinance.

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to advertise for bids for road materials as requested.

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to have the specs for Honeywell updated to reflect a reduced pavement width of 18 feet and to advertise for bids for all four roads.

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the Ramsey abatement as requested.

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the March 11-24, 2019 Roadmaster Report as submitted and presented by Jim Snyder.

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the April 2, 2019 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to adjourn the April 2nd meeting.

April 16, 2019

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the March 19, 2019 Minutes as presented.

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to continue the Hearing to May 7, 2019 and to authorize the signing of the Developers Agreement outside a meeting.

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adopt Resolution No. 2019-04, Budget Amendment.

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to accept the 2018 Audit Report.

The Board was in receipt of a letter from PaDOT Cultural Resources Specialist Kris Thompson asking if the Township would like to participate as a consulting party for the Rt. 209 bridge over the Sawkill Creek. Chairman Mincer said he is interested in participating on behalf of the Township. The Board agreed.

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the revised Restrictive Covenants for the Country Estates at Mount Haven. Chairman Mincer abstained due to previously stated conflict.

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the March 25-April 7, 2019 Roadmaster Report as submitted.

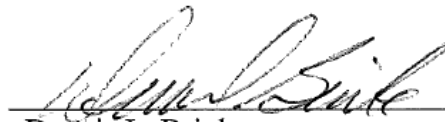
MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the April 16, 2019 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

There being no further business, MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to adjourn the April 16th meeting.

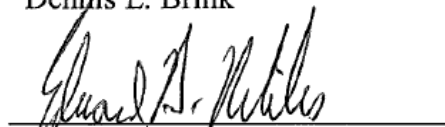
DINGMAN TOWNSHIP BOARD OF SUPERVISORS



Thomas E. Mincer



Dennis L. Brink



Edward D. Nikles

ATTEST:

