

It being the date of the Organization Meeting of the Dingman Township Board of Supervisors, County of Pike, Commonwealth of Pennsylvania, for the year of 2014, the following members met at 6:00 pm, at the Dingman Township Municipal Building: Supervisor Dennis L. Brink, Supervisor Kerry W. Welsh, Supervisor Thomas E. Mincer, Secretary/Treasurer Karen Kleist, and a member of the press.

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that due to the fact that the Organization Meeting for 2014 is held SIX (6) DAYS into the New Year, **all positions are declared valid and retroactive to January 1, 2014.**

BOARD OF SUPERVISORS:

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that Dennis Brink be **CHAIRMAN PRO-TEM**. Dennis Brink made a motion nominating Thomas Mincer as **CHAIRMAN** of the Board of Supervisors. MOTION was seconded by Kerry Welsh, and unanimously carried. There being only one nominee, a ballot was cast and **Thomas Mincer** was declared elected **CHAIRMAN** for the Year 2014.

Thomas Mincer made a MOTION to nominate Dennis Brink for **VICE-CHAIRMAN**. Kerry Welsh seconded, motion carried. There being only one nominee, a ballot was cast and **Dennis Brink** was declared elected **VICE-CHAIRMAN** for the Year 2014.

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that the Board of Supervisors **REGULAR MEETINGS** be held in the TOWNSHIP BUILDING on the **FIRST AND THIRD TUESDAYS of EACH MONTH at 7:30 P.M. except that the first November meeting shall be on Wednesday the 5th** for the year 2014.

SECRETARY / TREASURER:

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to appoint **KAREN KLEIST** as **Secretary/Treasurer** for the Year of 2014, at a salary to be set following Executive Session; and that the **Treasurer's Bond** be set at **two million five hundred thousand dollars (\$2,500,000.00)** for the Year 2014.

ACCOUNTANT:

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to re-appoint **Kirk, Summa & Company** as the Certified Public Accountant to conduct the FY 2013 Audit at the rate set forth in the Letter of Engagement previously received and approved under Resolution No. 2014-01.

DEPOSITORIES:

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried that **PennStar Bank, Wayne Bank, and Franklin Security Bank** be approved security as the Depositor for all Township funds with the understanding that anytime throughout the year that another depositor yields higher rates, the Township may include the Institution as depositor for the Township funds.

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to set the salaries of all employees following Executive Session.

ROADMASTER:

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that **DONNY JAMES SNYDER** be appointed **Township Roadmaster** for the Year of 2014, to re-appoint **DONNY JAMES SNYDER** as Dingman Township **Representative to the Pike County Road Task Force** for the year 2014.; to appoint **DALE SNYDER** and **JORDAN WISNIEWSKI** as **Road Department Employees**; and that all **On-Call Snow Plow Operators** wages for the year 2014 be set as follows: Non-CDL operators \$13.00 per hour and CDL Operators \$14.00 per hour.

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to allow the **Roadmaster** the authority to declare "CMV-Only" Emergencies when absolutely necessary to allow CMV drivers to exceed the otherwise-applicable driving time limits while responding to the declared emergency.

TOWNSHIP SOLICITOR:

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that **JOHN H. KLEMEYER, Esq.** be appointed as **Township Solicitor** for the Year 2014, at the rate of \$150.00 per hour for MEETING TIME, LITIGATION, and all other work;. and that reimbursement for travel time will be made only in matters of litigation; and that **ANTHONY MAGNOTTA, Esq.** be appointed as the **Alternate Township Solicitor** for the Year 2014, at the rate of \$100.00 per hour for MEETING TIME, and \$100.00 per hour for all other work; and that reimbursement for travel time will be made only in matters of litigation.

TOWNSHIP ENGINEERS:

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried that the firm of **MCGOEY, HAUSER & EDSALL** be appointed as primary **Township Engineers** for the year 2014, at the following rates as included in their proposal to the Township: Principal, Associate and Senior Engineers at \$102.00/hour; Project Engineer at \$90.00/hour; Staff Engineers at \$72.50/hour; Engineering Technician at \$66.50/hour; Engineering Technician II at \$71.50 Field Representative at \$61.50/hour; CAD Technicians at \$70.50/hour; and Clerical Secretarial at \$36.00 per hour; and that **KILEY ASSOCIATES, LLC** be appointed as **Alternate Township Engineers** for the year 2014, at the rates included in their proposal to the Township (Principal Engineer \$100/hr; Project Engineer \$88/hr; Field Technician \$57/hr; CAD Technician \$57/hr; and Office Technician \$50/hr.)

RECREATION and PLANNING CONSULTANTS

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to appoint **THOMAS MCLANE & ASSOCIATES** as Township **Recreation/Parks Consultant**, and to appoint **THOMAS SHEPSTONE** as Township **Planning Consultant**, at their prevailing rates.

NEWSPAPERS / MEDIA:

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried that the **PIKE COUNTY DISPATCH AND THE PIKE-WAYNE NEWS EAGLE** be the OFFICIAL NEWSPAPERS for advertising and news media for the Township for the Year 2014; to renew the subscriptions to the TOWNSHIP NEWS, for the year 2014 as follows: Board of Supervisors, Township Secretary, Planning Commission Chairman, Auditor Chairman, Zoning Hearing Board Chairman, Sewage Enforcement Officer, and Roadmaster; and to subscribe to the Pike County Dispatch for the year 2014.

MILEAGE REIMBURSEMENT RATE

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to set the rate of reimbursement for mileage at **\$0.55** cents per mile for the Year 2014. Eligible mileage reimbursements include, but are not limited to travel to/from meetings for appointed Board members serving on a volunteer basis, travel to/from authorized seminars/workshops, and in conducting Township related business.

BUILDING & WELL CODES ENFORCEMENT OFFICER

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to appoint **BUILDING INSPECTION UNDERWRITERS, INC.** as **Building Code Official**, at the existing contracted rates.

SEWAGE, ZONING, & CODE ENFORCEMENT OFFICER:

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to appoint **CHRIS WOOD** as **Sewage, Zoning, Well, and General Codes Enforcement Officer**, and other duties that may be assigned by the Board of Supervisors and/or the Township Secretary, for the Year 2014, for a 40 workweek, plus mileage reimbursement not to exceed **\$6,750** annually. It was noted that any overtime must be authorized by the Board of Supervisors, through the Township Secretary.

ALTERNATE CODE OFFICERS:

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to **JUSTIN STRIHARSKY** as **Alternate Sewage Enforcement Officer** working on an as-needed basis at the rate of \$15.00 per hour plus mileage; and to authorize the Board of Supervisors to appoint an **Alternate Well Officer** and an **Alternate Zoning Officer** to work on an as-needed basis, as may become available during the year.

SECRETARIAL STAFF

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to appoint **JULIE FORBES, SUSAN MIKULAK, and BONNIE MULLINS** as full-time **Office Secretarial Staff** for the Year 2014.

PARKS CONSTRUCTION INSPECTION/COORDINATOR

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to re-appoint **DENNIS L. BRINK** as Construction Inspection/Coordinator for the Township parks for the year 2014, at a salary to be set by the Board of Auditors, and to commend Mr. Brink for a job well done.

CIVIL DEFENSE & EMERGENCY MANAGEMENT:

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to appoint **WILLIAM MIKULAK** as **Civil Defense & Emergency Management Coordinator** for the Year 2014 and to commend Mr. Mikulak for a job well done.

VACANCY BOARD:

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to appoint **TERESA CRERAND** to the **Vacancy Board** for the Year 2014.

PLANNING COMMISSION:

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to make the following re-appointments to the **Planning Commission: DAVE RUBY, Term to expire 12/31/17;** and **BONNIE MULLINS** as **Staff Secretary** to the **Planning Commission** for the year 2014.

PARKS & RECREATION COMMISSION

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to make the following reappointments to the **Parks & Recreation Commission** for one-year terms to expire on December 31, 2014: **GEORGE KLEIST, ANTHONY CONTINO, TONY SCIANO, SHARON SCHROEDER,** and **MATT SICKLER;** and to appoint **JULIE FORBES** as **Staff Secretary** to the **Parks & Recreation Commission.**

ZONING HEARING BOARD:

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to make the following appointments to the Zoning Hearing Board: **ROBERT JONES, term to expire 12/31/16;** to appoint **BONNIE MULLINS,** as **Staff Secretary** to the **Zoning Hearing Board** for the year of 2014; and to appoint **MATTHEW GALASSO, Esq.** as **Solicitor** and **ANTHONY MAGNOTTA, Esq.** as **Alternate Solicitor** to the **Zoning Hearing Board,** at the rates of \$100.00 per hour for the Year 2014.

DINGMAN TOWNSHIP BUILDING APPEALS BOARD:

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to re-appoint **Peter Larkin** to the **Building Appeals Board** for a term to expire **12/31/18,** and **Chris Scott** as ALTERNATE MEMBER for a term to expire **12/31/18;** to appoint **SUSAN MIKULAK** as the **Staff Secretary** to the **Joint Building Appeals Board** for the year of 2014; and to appoint **DOUGLAS JACOBS, Esq.** as **Solicitor,** and **ANTHONY MAGNOTTA, Esq.** as **Alternate Solicitor** to the **Building Appeals Board** at the rates of \$100.00 per hour for the Year 2014.

NON-UNIFORM PENSION PLAN:

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to appoint **Pennsylvania Municipal Retirement System** as Pension Advisor for the year 2014; to adopt **Resolution 2014-02** waiving the two (2) PERCENT EMPLOYEE CONTRIBUTION TO THE 2014 PENSION FUND; and that the sum of **forty-five thousand nine hundred and forty-nine dollars (\$45,949.00)** be paid to Dingman Township Employees Pension Fund as the Township's contribution for the year 2014.

LEGAL HOLIDAYS:

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that the LEGAL HOLIDAYS shall be designated as follows for the Year of 2014:

New Year's Day	January 1, 2014
President's Day	Monday, February 17, 2014
Good Friday	Friday, April 18, 2014
Memorial Day	Monday, May 26, 2014

Independence Day	Friday, July 4, 2014
Labor Day	Monday, September 1, 2014
Columbus Day	Monday, October 13, 2014
Veteran's Day	Tuesday, November 11, 2014
Thanksgiving Holiday	Thursday, November 27, 2014 Friday, November 28, 2014
Christmas	Wednesday, December 24, 2014 Thursday, December 25, 2014
New Years Day 2015	Thursday, January 1, 2015

EXECUTIVE SESSION

The Board recessed to Executive Session at this time to discuss personnel matters.

SALARIES

Upon reconvening the regular meeting, MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to set the 2014 employee wages as specified in the Employee Wage Worksheet.

PUBLIC COMMENT PERIOD

There were no comments or questions.

There being no further business MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to adjourn the 2014 Organizational Meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer