

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
FEBRUARY 18, 2020 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: January 21, 2020 Regular Meeting
3. OLD BUSINESS
 - a) PMWL School Bus Stop & Salt Shed Projects
 - b) Electronics Recycling
 - c) Barcia Deed Covenant
 - d) Other
4. NEW BUSINESS
 - a) Pension Plan Update
 - b) Diesel Storage Tank Proposal
 - c) New "Mail-In Ballot" voting option
 - d) Other
5. CORRESPONDENCE
 - a) Pike County Complete Count Committee
 - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 47,931.94 General Fund
 \$ 2,318.01 Park & Rec Fund
 - b) General Fund Balance: \$ 770,793.22
10. PUBLIC COMMENT PERIOD
11. ADJOURNMENT
12. EXECUTIVE SESSION: Employment applications review

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Andy Fatun, Milford Fire Dept.; and members of the public.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the January 21, 2020 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) PMWL School Bus Stop and Salt Shed Projects PWL-POA Vice President/Acting President Lori Breves was present. It is their intent to correct both projects as quickly as possible. The Conditional Use for the Salt Shed will need to be re-opened to address the building having been moved 7 feet, and also the revisions to the building permit application required by BCD Joe Cutri need to be submitted. Engineer Mike Weeks reviewed the bonding proposal and noted the access drive culvert was not included; once added, he recommends a bond in the agreed upon amount be provided. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the proposed bond amount of \$103,037.72 subject to adding the costs for the access drive culvert once reviewed and approved by the Township Engineer.
- ITEM NO. 3(B): Electronics Recycling** Pike County would like to join in on our Electronics Recycling on May 16th so that it can be open to all County residents. Chris Wood proposed that when vehicles are checked in, we give a voucher to Dingman Township residents to provide to Advanced Recycling staff in lieu of payment (the Township will be paying). All other county residents would have to pay the fee. The County would do all their own advertising and will provide a couple employees to help. Solicitor Klemeyer advised that we should obtain an Intermunicipal Agreement with the County. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve letting the county join in on our Electronics Recycling event subject to an Intermunicipal Agreement being in place.
- ITEM NO. 3(C): Barcia Deed Covenant** The Board received the executed Deed Covenant regarding the Barcia finished basement, which was reviewed and approved by Solicitor Klemeyer. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve and execute the Barcia deed covenant.
- ITEM NO. 3(D): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Pension Plan Update Karen Kleist informed the Board that she and Supervisor Nikles participated in a phone call with PMRS to review the proposed updated pension plan; the update is necessary to meet IRS requirements. The only change needed is to stipulate the number of hours we consider full-time, which is 40/week. Two optional changes we may want to consider are allowing for in-service payments (collection pension while still actively employed) and voluntary employee contributions. Following discussion, the Board opted to allow voluntary contributions, but not the in-service payments at this time. The Plan was approved for advertising.
- ITEM NO. 4(B): Diesel Storage Tank Proposal** The Board reviewed a proposal from Bottini Fuel for a new 1000 gallon double-walled diesel storage tank and installation in the amount of \$6,300. The current tanks are not spill compliant, and the tank needs to be relocated due to the 4-bay replacement project. The Board accepted the proposal provided Bottini can extend it to mid-April.
- ITEM NO. 4(C): Mail-In Voting ballots** Residents are reminded that they can sign up to vote by mail, which is open to everyone. Applications and information are available at the Township Offices.

- ITEM NO. 4(D):**
Other New Business
- There is no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) Pike Co. Complete Count Committee
- The County is seeking volunteers to serve on a Complete County Committee for the 2020 Census effort. Those interested should contact Mike Mrozinski at the County Planning Office.
- ITEM NO. 5(B):**
Miscellaneous Correspondence
- The Board reviewed various Miscellaneous Correspondence and commented on Governor Wolf's latest State Police fee, which now takes into account median income. Dingman Township's proposed assessment is one of the highest per person cost in the state, and would cause us to have to double the current 6 mil rate.
- ITEM NO. 6:**
EMERGENCY SERVICES REPORTS
- Andy Fatun of Milford Fire Dept. reported that they have had 35 Fire and 134 EMS calls year-to-date. Their ambulance is back in service, and they have one new member.
- ITEM NO. 7:**
ROADMASTER REPORT
- MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the January 27-February 9, 2020 Roadmaster Report as presented. Jim Snyder requested time in Executive Session. It was decided to move Executive Session up to before Adjournment.
- ITEM NO. 8:**
SEWAGE / ZONING OFFICER REPORT
- Chris Wood submitted his report which included:
- Dingman-Delaware School complex sewage system in December again had exceedances.
 - SB1030 would reaffirm the use of alternate technology for planning, but would eliminate the need to retest approved technology and would utilize existing protocols to test proposed technology.
 - Received Sunrise-9 response to Engineer's comments on February 10th.
- ITEM NO. 9: TREASURER'S REPORT**
- MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the February 18, 2020 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 10: PUBLIC COMMENT**
- No public comment was received.
- ITEM NO. 11: EXECUTIVE SESSION**
- The Board recessed to Executive Session at this time.
- ITEM NO. 12: ADJOURNMENT**
- There being no further business after reconvening the regular meeting, MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to adjourn the February 18th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer