

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JULY 21, 2020 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. ANNOUNCEMENT: There was an Emergency meeting held with Dingman Twp. Volunteer Fire Dept. officials on July 14, 2020 to discuss Ambulance personnel shortages
3. APPROVAL OF MINUTES: June 16, 2020 Meeting
4. COVID-19 RELATED BUSINESS
 - a) Milford Fire Dept. Ambulance funding
 - b) Miscellaneous
5. OLD BUSINESS
 - a) Atilla Segun re: Building Permit fee
 - b) PMWL School Bus Stop Project
 - c) Alter Covenant re: SRL-9 House Remodel
 - d) Other
6. NEW BUSINESS
 - a) Culverts Replacements MHE Engineering Proposal
 - b) Other New Business
7. CORRESPONDENCE
 - a) Pike County Community Planning
 - b) Miscellaneous Correspondence
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORTS
10. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 52,564.73 General Fund
 \$ 287.33 Recreation Fund
 - b) General Fund Balance: \$ 1,196,172.31
12. PUBLIC COMMENT PERIOD
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; Chris Wood, Sewage/Zoning Enforcement Officer; and Jim Snyder, Roadmaster. Present remotely: John H. Klemeyer, Solicitor and Joe Cutri, BCO.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: ANNOUNCEMENT** There was an Emergency meeting held with Dingman Township Volunteer Fire Department officials on July 14, 2020 to discuss Ambulance personnel shortages. No actions were taken.
- ITEM NO. 3: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the June 16, 2020 Minutes as presented.
- ITEM NO. 4:
COVID-19 RELATED BUSINESS**
- A) Milford Fire Dept. Ambulance funding: At the multi-municipal workshops, the need to come up with funding to reinstate Milford Ambulance personnel at least 12 hours per day was acknowledged. \$30,000 will provide 60 days of 12/7 coverage. Supervisor Nikles suggested we provide \$10,000, Milford Borough is providing \$10,000, Milford Township is providing \$5,000. We are waiting to see if Shohola Township will provide the remaining \$5,000. The funding provided should be reimbursable either by FEMA or the Pike County Covid-19 grants. MOTION was made by Ed Niles, seconded by Dennis Brink, and unanimously carried to donate \$10,000 to provide 60 days of 12 hour shifts for Milford Fire Dept. Ambulance contingent upon the other three municipalities funding the \$20,000 balance.
- B) Miscellaneous: The Board reviewed miscellaneous updates from the state.
- ITEM NO. 5: OLD BUSINESS**
- A) Atilla Segun Building Permit Fee** The Board was in receipt of a report from Joe Cutri regarding the inspection that was agreed to at the last meeting. Joe was granted access, but Mr. Segun refused to allow pictures to be taken, Joe found that work that would require a permit was started in the basement – repair/replace some waste piping, installed all new PEX supply piping, the electrical wiring is complete for the new laundry and water heaters, and walls are framed to match plans recently approved. Mechanical work has not been started. The man door has been converted to a garage door. All work is visible and can be inspected. As previously noted, the two porches and rear deck have been completed, and a retaining wall, a portion of which requires a permit was installed. No work in the first floor was done that would require a permit. Following discussion, the Board agreed to reduce the “doubling” from \$2,029 to \$1,000 and to allow the retaining wall to be added to the permit at no additional charge.
- ITEM NO. 5(B):
PMWL School Bus Stop Project** The Board received an email from Township Engineer Mike Weeks. Joe Hudak, engineer for the project, is proposing to make corrections to the vehicle parking lot as the core samples were adequate. It is somewhat off from the approved Conditional Use plan and will need to be adjusted to correct the set-back encroachment. The school bus lot pavement however will be removed replaced as neither engineer is satisfied with the construction. No work schedule was provided yet.
- ITEM NO. 5(C):
Alter Covenant re: SRL-9 remodel** The signed covenant has not yet been received, but is down to one sticking item – notice for credible information of a violation. Solicitor Klemeyer increased the notice for an inspection from 24 to 48 hours, but there has been no comment received from owners. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to allow the Alter covenant to be signed outside a meeting once approved by Solicitor Klemeyer.
- ITEM NO. 5(D):
Other Old Business** There was no Other Old Business at this time.

**ITEM NO. 6: NEW BUSINESS
A) Culverts Replacements Proposal**

The Board was in receipt of a proposal from Mike Weeks to do the engineering for obtaining permits for the four culvert replacements, including quotes for the necessary survey and wetlands delineations. The cost for all four culverts is \$25,700. The Board tabled this item until the next meeting to review it further.

**ITEM NO. 6(B):
Other New Business**

There was no Other New Business at this time.

**ITEM NO. 7: CORRESPONDENCE
A) Pike County Community Planning**

The Board was in receipt of a letter from Mike Mrozinski requesting municipal officials assist with getting the word out and encouraging residents to complete the 2020 Census.

**ITEM NO. 7(B):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 8:
EMERGENCY SERVICES REPORTS**

There were no reports at this time.

**ITEM NO. 9:
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the June 29-July 12, 2020 Roadmaster Report as submitted.

**ITEM NO. 10:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood informed the Board that it has been very busy; DEP has approved our Electronics Recycling Event; Chris requested the Board consider waiving zoning permits for portable pools (similar to how sheds under 100 sf are exempt). For lots under 1 acre the survey required costs upwards of \$1000. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to exempt portable pools from needing a zoning permit.

**ITEM NO. 11:
TREASURER'S REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the July 21, 2020 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 12: PUBLIC COMMENT

No public comment was received.

ITEEM NO. 13: ADJOURNMENT

There bring no further business. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adjourn the July 21st meeting.

Respectfully submitted,

Kareen Kleist, Secretary/Treasurer