

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
APRIL 20, 2021 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS CODE ENFORCEMENT VIOLATIONS**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: March 16, 2021 Meeting Minutes
3. PUBLIC HEARING – Lake Adventure Conditional Use - Withdrawn
4. PRESENTATION: District Attorney Ray Tonkin
5. COVID-19 RELATED
6. OLD BUSINESS
 - a) Sunrise Lake Section 9 Water & Sewer
 - b) Pickup Truck Purchase – Authorization of Signing needed
 - c) Other Old Business
7. NEW BUSINESS
 - a) FY2020 Audit Report
 - b) Roadside Mowing
 - c) Other New Business
8. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Dumont Lot Improvement
9. CORRESPONDENCE
 - a) James Gilmartin
 - b) Miscellaneous Correspondence
10. EMERGENCY SERVICES REPORTS
11. ROADMASTER REPORT
12. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
13. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 50,269.95 General Fund
 \$ 1,200.39 Rec Fund
 - b) General Fund Balance: \$ 729,111.53
14. PUBLIC COMMENT PERIOD
15. EXECUTIVE SESSION
16. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; and Acting Roadmaster Shane Williams. Present remotely: Pike County District Attorney's Office; Bill Mikulak, EMA Coordinator; Mark O'Brien, DTVFD Chief; Jeff Christiansen, MVFD Chief; and Terri Christiansen, MVFD.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the March 16, 2021 Minutes.
- ITEM NO. 3: PUBLIC HEARING
Lake Adventure Community Assoc.** The Board was in receipt of a letter from Lake Adventure withdrawing their conditional use and land development applications to relocate their dumpster/recycling area to "the corral" at this time.
- ITEM NO. 4: PRESENTATION
District Attorney Ray Tonkin** Sarah Wells and Molly Carsen from the Childrens' Advocacy Center spoke of the success of the Dickson House, a facility where kids who were abused or neglected can go and only have to tell their story one time rather than repeatedly to various different agencies. They are looking forward to introducing TeleMed visits as part of the offering. Last year they served 153 children.
- ITEM NO. 5: COVID-19 RELATED** There will be a free Moderna Vaccine Clinic at St. Patricks Church in Milford on April 28, 2021. Registrations need to be made through Wayne Memorial Community Health Centers portal.
- ITEM NO. 6: OLD BUSINESS
A) Sunrise Lake Section 9** No update or information on the frack tank discussed at the last meeting has been received.
- ITEM NO. 6(B):
Pickup Truck Purchase** Karen Kleist stated that the Board needs to name an authorized signer to accept delivery of the new pickup truck. MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to authorize all three Supervisors to sign the paperwork for the new pickup truck.
- ITEM NO. 6(C):
Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 7: NEW BUSINESS
A) FY2020 Audit** The Board was in receipt of the 2020 Audit performed by the Township CPA. There were no findings and all was found in order.
- ITEM NO. 7(B):
Roadside Mowing** Karen Kleist presented a quote from the only PaDOT subcontractor that provided one for roadside mowing – May Brothers in the amount of \$4,320. The Board had discussed having the roads mowed in the spring and to continue to have Jim Quinn do them as usual in the fall. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve having May Brothers do roadside mowing in the late spring/early summer in the amount of \$4,320.
- ITEM NO. 7(C):
Other New Business** There was no Other New Business at this time.
- ITEM NO. 8:
SUBDIVISIONS / LAND DEVELOPMENTS** A) Dumont Lot Improvement: The Board reviewed the proposed lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and letter from the Planning Commission recommending approval. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the Dumont Lot Improvement combining lots 6020 & 6021 of Conashaugh Lake, to be known as Lot 6021A.

ITEM NO. 9: CORRESPONDENCE
A) James Gilmartin

The Board was in receipt of a letter from resident James Gilmartin inquiring as to the status of the Second Amendment Sanctuary Resolution, why the Board does not have email addresses and if one law firm representing many of Pike County’s municipalities is a conflict.

ITEM NO. 9(B):
Miscellaneous Correspondence

The Board reviewed various Miscellaneous Correspondence and had no comments.

ITEM NO. 10:
EMERGENCY SERVICES REPORTS

Milford Fire Dept. Chief Jeff Christiansen reported that there were 55 Fire and 102 EMS calls in Dingman year-to-date. The Board asked what “QRS” means on the EMS dispatch report. It appears to indicate a missed called notification when the department was out of service or on another call. Jeff met with the NJ Y Camp regarding compliance with the Fire Protection Ordinance. They talked about putting 4 dry hydrants in – two on pools and two on ponds.

DTVFD Chief Mark O’Brien had nothing new to report since the last meeting.

ITEM NO. 11:
ROADMASTER REPORT

MOTION was made by Dennis Brink, seconded by Ed Nikes, and unanimously carried to approve the April 5-19, 2021 Roadmaster Report as submitted.

ITEM NO. 12:
SEWAGE / ZONING OFFICER REPORT

Chris Wood informed the Board that he has been receiving complaints about County Waste starting trash collections at 5:00 am. The Board asked Chris to call County Waste and request that they start at a more reasonable hour.

ITEM NO. 13:
TREASURER’S REPORT
SECRETARY’S REPORT

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the April 20, 2021 Treasurer’s Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

Karen Kleist received a request from the Park employees for a zero-turn mower for the fields at the park. The mower on the tractor does not cut as well or low enough for optimal field performance. Karen suggested the Board consider sending the zero-turn from the garage to the park (for field use only), and purchasing a riding mower for the office complex as there is not much mowing to do. The Board will consider the request.

ITEM NO. 14: PUBLIC COMMENT

There were no public comments from the public.

ITEM NO. 15: EXECUSIVE SESSION

The Board recessed to Executive Session at this time to discuss code enforcement violations.

ITEM NO. 16: ADJOURNMENT

There being no further business upon reconvening the regular meeting, MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adjourn the April 20th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer