

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**AUGUST 2, 2022 MEETING**  
**AGENDA**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: June 7, 2022
3. PUBLIC HEARINGS
  - a) Habitat for Humanity Conditional Use & Land Development
  - b) Conashaugh Lakes Compactor Project Conditional Use – continuance requested
4. OLD BUSINESS
  - a) Sunrise Lake Section 9 Water & Sewer
  - b) Preserve at Milford Hills
  - c) Har Haven – Request for Modification to O&M Agreement
  - d) Pike County 911 Office -EMS Dispatching
  - e) Park Football Field Lighting & Bench Request
  - f) Other Old Business
5. NEW BUSINESS
  - a) Hiring of Office/Codes Officer Assistant
  - b) Other New Business
6. CORRESPONDENCE
  - a) Chis Wood re: Gold Key Lot 8, Block 6, Sect. 3
  - b) Pike County Conservation District
  - c) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills:       \$ 77,876.57 General Fund  
                                      \$ 1,386.44 Rec Fund  
                                      \$ 50,016.00 Fire Fund
  - b) General Fund Balance: \$ 1,303,333.40
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Edward D. Nikles, Supervisor; Theo Balu, Supervisor (via Zoomm); Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Shane Williams, Roadmaster; DTVFD Chief Mark O'Brien; Gene Ruzanski PE and Mike Donlon for Habitat for Humanity; Anthony Gentile, Delaware Football League; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge o Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to approve the June 7, 2022 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARINGS**  
**A) Habitat for Humanity Conditional Use & Preliminary Land Development** A duly advertised public hearing was held to consider the conditional use zoning application of Habitat for Humanity to construct a Contractor Warehouse at 101 Fisher Lane. Exhibits entered into the record were: Legal Notice; letter from the Planning Commission recommending approval of the Land Development and Conditional Use; affidavit of property posting by Chris Wood; letter to the Planning Commission from Mike Weeks with comments on the plans dated June 15 (all comments were addressed); an email from Gene Ruzanski to Mike Weeks and others with an attachment to the revised plans (narrative); letter to Pastor Nielson from Karen Kleist providing notice of the Hearing; zoning permit application dated May 19, 2022 including deeds, narrative, proposed at improvement deed; plans revised July 15, 2022; Land Development application with utility letters, deeds, Waiver of Time Limitations, letter to Pike County Conservation District; initial Review letter from Mike Weeks; Pike County Planning Commission review letter. There were no other Parties.
- Gene Ruzanski informed the Board that the building would be used to store materials for Habitat projects, donations, etc. Access will be via the Grange parking lot; an 8' grass strip will be put in along SR2001 to prevent cars from cutting the corner through the parking lot.
- MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to approve the Conditional Use as stated and planned, and to approve the Preliminary Land Development Plan.
- ITEM NO. 3(B):  
Conashaugh Lake Compactor Project** The Board was in receipt of a letter from Conashaugh Lake requesting the hearing be continued to September 20, 2022. MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to continue the Conashaugh Lakes Conditional Use Hearing to September 20, 2022.
- ITEM NO 4: OLD BUSINESS**  
**A) Sunrise Lake Section 9** There was nothing new on this item.
- ITEM NO. 4(B):  
Preserve at Milford Hills** The Board was in receipt of a report from the Township Engineer on the pre-application meeting with the Developer, PaDEP and the Conservation District on an NPDES permit. The last NPDES permit expired in 2014. This permit would be considered a new permit under current regulations.
- ITEM NO. 4(C):  
Har Haven O&M Agreement** The Amendment to the Operation & Maintenance Agreement for Wastewater Treatment was reviewed ana approved by Engineer Mike Weeks and Solicitor Klemeyer. Theo Balu and Ed Nikles approved the Amendment. Supervisor Mincer abstained due to a previously stated conflict.
- ITEM NO. 4(D):  
911 EMS Dispatching** DTVFD Chief Mark O'Brien and MVFD Chief Jeff Christiansen met to review the response boxes. They agree that the area surrounding the Borough in Dingman Township should be covered by Milford Ambulance as Primary with Dingman 2 as second due. They disagree on who should be third due. MOTION was made by Ed Nikls, seconded by Theo Balu, and unanimously carried to make Dingman 1 third due in the boxes where County had changed them to fourth due (in Dingman Twp).

- ITEM NO. 4(E):**  
**Park Football Field Lighting**
- Anthony Gentile of Delaware Football League was present to request the Board consider purchasing team benches. Four 15' aluminum benches would cost \$2,368. MOTION was made by d Nikles, seconded by Theo Balu, and unanimously carried to approve purchasing four 15' aluminum team benches in the amount of \$2,368.
- Anthony also requested the Board consider field lighting. They have 156 participants and with it getting darker earlier, they don't have adequate practice time. They would provide the labor. Cost would be \$40,000-\$65,000. The Board will consider the request.
- ITEM NO. 4(F):**  
**Other Old Business**
- There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**  
**A) Hiring of Office/Codes Officer Assist.**
- MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to hire Robyn Ficken as Office/Codes Officer Assistant effective August 15, 2022, working full time at the agreed upon rate of pay, with a 90-day probation period.
- ITEM NO. 5(B):**  
**Other New Business**
- There was no Other New Business at this time.
- ITEM NO. 6: CORRESPONDENCE**  
**A) Chris Wood**
- Chris Wood requested that fill was placed on Gold Key Lake Lot 8, Block6, Section 3 on East Lake Drive for future sewage testing be made part of the record.
- ITEM NO. 6(B):**  
**Pike County Conservation District**
- The Board was in receipt of a letter from the Conservation District with a survey on our area's natural resources they request Township officials and staff complete.
- ITEM NO 6(C):**  
**Miscellaneous Correspondence**
- The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 7:**  
**EMERGENCY SERVICES REEPORTS**
- DTVFD Chief Mark O'Brien reported that there were 202 calls in July – 152 EMS and 50 Fire.
- ITEM NO. 8:**  
**ROADMASTER REPORT**
- MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the July 11-25, 2022 Roadmaster Report as submitted. Shane Williams reported the line painters have started. It's been slow going with truck breakdowns, running out of paint or beads, etc.
- ITEM D. 9:**  
**SEWAGE / ZONING OFFICER REPORT**
- Chris Wood reported that permits and testing are picking up again.
- ITEM NO. 10:**  
**TREASURER'S REPORT**
- MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to approve the August 2, 2022 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 11: PUBLIC COMMENT**
- There were no comments from the public or press.
- ITEM NO. 12: ADJOURMENT**
- There being no further business, MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to adjourn the August 2<sup>nd</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer