

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**FEBRUARY 1, 2022 MEETING**  
**AGENDA**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: December 21, 2021 Meeting
3. OLD BUSINESS
  - a) Zoning Amendment – Ord. No. 02-2022
  - b) Fisher Lane Culverts Replacement
  - c) Sunrise Lake Section 9 Water & Sewer
  - d) Preserve at Milford Hills
  - e) Garage Project
  - f) Other Old Business
4. NEW BUSINESS
  - a) 2022-23 COSTARS Salt Contract Request
  - b) Annual Reports Completed: Liq. Fuels, Financial Condition, Pension AG-385
  - c) Other New Business
5. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Marino Lot Improvement
6. CORRESPONDENCE
  - a) Request for Tax Refund - Aikens
  - b) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills: \$ 84,327.78 General Fund
  - b) General Fund Balance: \$ 917,213.59
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Edward D. Nikles, Supervisor; Theo Balu, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Shane Williams, Roadmaster; DTVFD Chief Mark O'Brien; and a member of the press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Thomas Mincer, and carried. Supervisor Balu abstained as the meeting was before his term commenced.
- ITEM NO. 3: OLD BUSINESS**  
**A) Zoning Ordinance Amendment** The Board reviewed the proposed amendment reducing the requirements for political signs and removing the requirement that the EGS Plan submitted or timber harvests must be previously approved by the Conservation District. The Planning Commission recommended approval. MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to adopt Ordinance No. 02-2022, amendment to the Zoning Ordinance.
- ITEM NO. 3(B): Fisher Lane Culverts Replacements** The Board reviewed the proposed timeline from Mike Weeks. He suggested starting the bidding process soon, with bids available early March, opened the end of March, and awarded in April. It will probably be best to only start construction after Scheel is out. The longer timeline should compensate for longer lead times on the pipes. The Board agreed.
- ITEM NO. 3(C): Sunrise Lake Section 9** The Board was in receipt of a letter from the Attorney for Sunrise Section 9 withdrawing their request for a Sewage Appeal Hearing.
- ITEM NO. 3(D): Preserve at Milford Hills** The Board was in receipt of an email from the Engineer for the Preserve informing that they will complete the remaining Phase I items in the spring.
- ITEM NO. 3(E): Garage Project** The Board was in receipt of emails that the roofer stopped by today and will be back tomorrow to fix the leak. The minor punch list items have not yet been completed as their employee got sick. The Secretary was directed to send a letter stating we want the work done as soon as possible.
- ITEM NO. 3(F): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) Costars Salt Contract 2022-23** Roadmaster Shane Williams recommended participating in the 2022-23 Costars Salt Contract in the amount of 550 tons (same as this year). MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to participate in the 2022-23 Costars Salt Contract in the amount of 550 tons.
- ITEM NO. 4(B): Annual Reports Completed** Karen Kleist provided copies of the completed Liquid Fuels Report, Financial Condition Report, and the Pension AG-385.
- ITEM NO. 4(C): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: SUBDIVISIONS / LAND DEVELOPMENTS**  
**A) Marino Lot Improvement:** The Board reviewed the proposed Conashaugh Lake lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation for approval from the Planning Commission. MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the Marino Lot Improvement combining lots 2409 & 2410 of Conashaugh Lake, to be known as Lot 2409A.

**ITEM NO. 6: CORRESPONDENCE  
A) Request for Tax Refund**

The Board was in receipt of a request of 2021 property tax refund from George Aikens Jr. Mr. Aikens was previously approved for a Disabled Veteran exemption effective April 20, 2021. MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to issue a property tax refund in the amount of \$203.65 representing 8 months of 2021.

**ITEM NO. 6(B):  
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and noted the County has created an application form and Quarterly Report for the EMS Matching Grant; T-Mobile is looking to install cell towers in the area and asked if the Township would be interested in one on Township property.

**ITEM NO. 7:  
EMERGENCY SERVICES REPORTS**

Mark O'Brien provided their report for January. There were 40 Fire and 175 EMS calls (95 in Dingman). They received permanent licensure for the Buist Road location.

**ITEM NO. 8:  
ROADMASTER REPORT**

MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the January 10-24, 2022 Roadmaster Report as submitted.

**ITEM NO. 9:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that he has finished the sewage permit audit; reviewed the revised Dollar General plans and the Conashaugh Lake trash compactor plans; and noted that the Ding-Del sewage monitoring report had exceedances in CBO and total suspended solids. Chris asked for authorization to attend the PASEO Conference March 13-54. MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to authorize Chris Wood to attend the PASEO Conference March 13-15.

**ITEM NO. 10:  
TREASURER'S REPORT**

MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the February 1, 2022 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

**SECRETARY'S REPORT**

Karen Kleist reported that the ARP spending guidelines have been loosened quite a bit; she completed the County EMS Grant application; included Pat Venditti's mechanic's tool chests that he brought to use at the Garage under the Township's insurance policy; and provided the Board with the requirements for certifying the park water system as a potable public water supply.

**ITEM NO. 11: PUBLIC COMMENT**

No public comment was received.

**ITEM NO. 12: ADJOURNMENT**

There being no further business, MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to adjourn the February 1<sup>st</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer