

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**MARCH 15, 2022 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD  
TO DISCUSS PERSONNEL MATTERS**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: February 1, 2022 Regular Meeting
3. OLD BUSINESS
  - a) Sunrise Lake Section 9 Water & Sewer
  - b) Preserve at Milford Hills
  - c) Garage Project
  - d) Har Haven – Request for Modification to O&M Agreement
  - e) Raymondskill Creek Estates – Developers Agreement Extension
  - f) Engineer Proposal for Husson and Christian Hill Red Culverts
  - g) Pike County 911 Office -EMS Dispatching
  - h) Other Old Business
4. NEW BUSINESS
  - a) Blue Ridge Cable Right-of-Way Agreement
  - b) Declaration of Covenant – Winkler, Lake Elizabeth
  - c) School Bus Stop Signage Application
  - d) Proposed RV Repair/Modification Ordinance
  - e) Other New Business
5. CORRESPONDENCE
  - a) Jessica Yoder, Pike County Office of Community Planning
  - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills:       \$ 24,917.28 General Fund  
                                  \$ 52,880.21 Fire Tax Fund  
                                  \$ 7,500.00 ARP Fund
  - b) General Fund Balance: \$ 806,546.52
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Edward D. Nikles, Supervisor; Theo Balu, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Shane Williams, Roadmaster; Jim Ott, Sunrise Lake Section 9; Jeff & Erik Christiansen, Milford Fire Dept.; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance. He announced there would be an Executive Session after the Public Comment period to discuss personnel matters.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the February 1, 2022 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Sunrise Lake Section 9** Jim Ott reported that they will start perking lots soon and inspecting on-lot tanks.
- ITEM NO. 3(B):**  
**Preserve at Milford Hills** There was nothing new to report.
- ITEM NO. 3(C):**  
**Garage Project** The Board was in receipt of the Roof Inspection Report. There was another leak after the inspector was there; the source couldn't be pinpointed, so the contractor sealed all potential areas. Voltron cleaned the light fixture contacts and Malzahn checked the furnace which they feel will be okay.
- ITEM NO. 3(D):**  
**Har Haven Request to Modify Agreement** There was nothing new to report.
- ITEM NO. 3(E):**  
**Raymondskill Creek Estates** The Board was in receipt of a revision to the amendment to the Developers Agreement requiring the fire protection tank to be installed within one year and the remaining improvements within two years. MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to approve the revised Developers Agreement as submitted.
- ITEM NO. 3(F):**  
**Engineer Proposal – Christian Hill Rd & Husson Rd Culvert replacements** The Board was in receipt of engineering proposals for relacing a culvert on Christian Hill Road and Husson Road. Following discussion the Board authorized the portion of the proposal for Christian Hill Road. Financing for Husson Road will need to be obtained.
- ITEM NO. 3(G):**  
**Pike County 911 EMS Dispatching** The Board reported that they have been checking distances from the Buist Road station and Milford firehouse to various points. They stated that second due will not be limited to boxes but to geographic areas. They are also waiting for dispatch numbers from Milford Ambulance/ This item was tabled for further review.
- ITEM NO. 3(H):**  
**Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) Blue Ridge Cable ROW Agreement** The Board was in receipt of an ROW Agreement with Blue Ridge Cable for the Park property to allow for new poles and guide wires along Log Tavern Road so that Bleu Ridge Cable services can be brought from Rt. 739 to the Firehouse. Solicitor Klemeyer reviewed the Agreement, which he said is a standard one he has no objections to. MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to execute the Right-of-Way Agreement with Blue Ridge Cable on the Park property.
- ITEM NO. 4(B):**  
**Declaration of Covenant – Winkler** The Winklers in Lake Elizabeth would like to construct a detached garage with a craft room, yoga studio (for personal use only) and a bathroom on the second floor. They have prepared a deed covenant restricting the property use to a single family only (so the garage cannot be used as a

second dwelling), which was reviewed and approved by Solicitor Klemeyer. MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to approve the Winkler Covenant as submitted.

**ITEM NO. 4(C):  
School Bus Stop Signage Application**

Delaware Valley School District would like to install warning signs for the bus stop on Sawkill Road at Sawkill Drive. The application needs to be signed off on by the Township. If approved the Township will install the signs purchased by the school district. MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve Delaware Valley School District’s application for school bus stop ahead signs at Sawkill Road and Sawkill Drive to be submitted to PaDOT.

**ITEM NO. 4(D):  
Proposed RV Repair/Modification Ord.**

Karen Kleist provided the proposed Ordinance being worked on with Lake Adventure to regulate the modification to RVs. We are waiting to see if LACA has any further comments.

**ITEM NO. 4(E):  
Other New Business**

There was no Other New Business at this time.

**ITEM NO. 5: CORRESPONDENCE  
A) Jessica Yoder, Pike County Office  
of Community Planning**

The Board was in receipt of a letter informing that the County received a grant to update the County Open Space, Greenways, & Recreation Plan. When the planning process gets underway, they will be appointing a Study Committee and regional Focus Groups.

**ITEM NO. 5(B):  
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 6:  
EMERGENCY SERVICES REPORTS**

Jeff Christiansen, MVFD Chief reported that there were 18 fire calls (9 in Dingman) since March 1<sup>st</sup>. They are filing a Gaming Funds grant application with the Borough for a new ambulance. Training is ongoing.

**ITEM NO. 7:  
ROADMASTER REPORT**

MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the February 21-March 7, 2022 Roadmaster Report as submitted.

**ITEM NO. 8:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood is on his way back from the PASEO Conference.

**ITEM NO. 9:  
TREASURER’S REPORT**

MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to approve the March 15, 2022 Treasurer’s Report, Bill Payment List, and General Fund balance, and to sign these checks following the meeting.

**ITEM NO. 10: PUBLIC COMMENT**

No public comment was received.

**ITEM NO. 11: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

Upon reconvening the regular meeting, MOTION was made by Thomas Mincer, seconded by Ed Nikles, to hire John Olivieri as part-time seasonal Park employee at \$15/hour, subject to the terms of employment prepared by Solicitor Klemeyer.

**ITEM NO. 12: ADJOURNMENT**

There being no further business, MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to adjourn the March 15<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer

